

BEECHWOOD PUBLIC SCHOOL

CHANGE OF ROUTINE

Students are to return this note to their class teacher if any changes in their homecoming routine.

This note is to inform you that my child/ren, (name) in Class,
....., (name) in Class,
....., (name) in Class,
will have a change of routine on (date/s inclusive).

Please give details alongside specific change below.

- ☐ Catch Bus ☐ DO NOT Catch Bus ☐ Go to BOOSH ☐ Kiss & Drop
- ☐ Different Bus / Bus Stop: _____
- ☐ Being Picked up at School by: _____
- ☐ Other Changes: _____
- _____

Yours faithfully, (Signature of Parent/Carer) **Date:**

Emergency Contact on the day/s Phone: _____

(For a change to your child's bus or bus stop in the afternoon, please include **a specific bus stop** for drop off, the name of **who is meeting the child**, a **contact phone number** for that person and **bus fare** if travelling an extra 3 sections on usual bus or travelling on a different bus route. (**\$2.10** is payable to the driver before travel).

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